



NPESC's Business Advisory Council Meeting Agenda

NPESC Office, 4918 Milan Road, Sandusky, OH 44870

Wednesday, December 18, 2019
9:30 AM

- I. Call to Order and Roll Call of Members
 - a. Present: Doug Crooks, Jim Rinaldo, Daryl Deering, Sarah Ross, Heather Horowitz & Andrea Smith
 - b. Absent: Paul Lockwood, Marianne Cheatham, Beth Hannam, Carol Kuns & Jamie Beier Grant
- II. Introduction of Visitors - none present
- III. Motion to approve meeting minutes from the September 30, 2019 annual meeting
 - a. Motion made by: H. Horowitz
 - b. Seconded by: S. Ross
 - c. Needed changes: none
 - d. All in favor: 6 Opposed: 0 Motion Passes: 6-0
- IV. *Correspondence, Announcements and Information:*
 - a. *Andrea Smith provided an update on "Ohio's Changing Graduation Requirements" for the classes of 2020, 2021, 2022 and 2023*
 - b. *Doug Crooks provided an update on a recent OESCA & ODE meeting and the important emphasis of the BAC work from the state's perspective.*
- V. Committee Reports:
 - a. Erie County provided by Sarah Ross:
 - i. The Steering Committee met in both October and December 2019.
 - ii. School District presentations by BAC have occurred in all districts except for Vermilion. This presentation is scheduled for Jan. 2020
 - iii. A grant for \$5000 from the Wightman-Wieber Foundation has been awarded to BAC for a Teacher Business Boot Camp to be held in June 2020.
 - iv. A YouScience (Career Aptitude & Interest Assessment) demo has been scheduled for the Steering Committee for January 22, 2020 meeting.
 - v. On-going discussions have been initiated at Steering Committee meetings about county coordination of school calendars. Nothing has been formally decided.
 - vi. Ongoing OMJ Readiness Seal Presentations have happened to Erie Co Rotary and local chamber groups.
 - b. Huron County Update provided by Heather Horowitz:
 - i. The Steering Committee is scheduled to meet four times per year to hear updates on the four sub-committees (Elementary, Middle School, High School and Community). Most recent meeting was held on Oct. 23, 2019.

- ii. The Community Group recently reported OMJ Seal Awareness videos have been created and will be shared with businesses and community groups in the spring.
- iii. Elementary group is investigating the REACH program and trying to determine grades levels for implementation in each district.
- iv. Middle School group reports all students in the county have created an OhioMeansJobs Backpack.
- v. High School reports all districts will be having students take the YouScience assessment (grade varies by district) during this school year.
- vi. A Career Fair for county seniors is scheduled in conjunction with DJFS for March 24, 2020 (9:00 - 11:00 for students and 1:00 - 4:00 open to the public)
- vii. A Business Teacher Boot Camp will be held in summer of 2020. \$10,000 for funding has been secured from a local foundation.

c. Ottawa County Update provided by Andrea Smith:

- i. The Steering Committee recently met on Dec. 6, 2019.
- ii. An update was provided on the Skilled Trades Academy. Currently 13 students enrolled in the new program.
- iii. An update was provided on the CEO Internship program. Dates were set for student presentations to the BAC in April 2020.
- iv. A YouScience (Career Aptitude & Interest Assessment) demo was held on December 6, 2019. The BAC will discuss at the next Steering Committee meeting scheduled for February 7, 2020.
- v. A Teacher Business Boot Camp will be held in the Summer of 2020. A grant will be written to the Ottawa County Community Foundation again for this purpose.

d. Sandusky County update provided by Andrea Smith:

- i. The Steering Committee met on Nov. 5, 2019.
- ii. A Teacher Manufacturing Boot Camp will be held in June 2020. Funding has been secured by the Sandusky County Economic Development Corporation.
- iii. All Schools gave an update on the YouScience Implementation. The assessment is being used in all schools in the county except Fremont City, Woodmore and Bishop-Hoffman Schools. These districts are planning to implement during the 2020-21 school year.

VI. Old Business

a. Andrea updated the group on the Joint Statement requirement by March 1:

- i. *According to state law, the advisory council must publish a joint statement to report progress on work they outlined in the plan for the year, summarize actions taken and actions pending, and specify how the council and the board have fulfilled their respective responsibilities under the law. At a minimum, the joint statement should reference:*
 1. *Meetings conducted by the council;*
 2. *The council's plan and implementation progress;*
 3. *Brief summaries of specific activities the council conducted;*
 4. *The nature of the council's advice and recommendations, if any, on needed employment skills and curriculum development to instill those skills;*

5. *The nature of the council's advice and recommendations, if any, on economic and job market changes and the types of employment in which future jobs are most likely to be available; and*
 6. *The nature of the council's advice and suggestions, if any, for developing working relationships among businesses, labor organizations and educational personnel.*
- ii. *The ESC governing board might consider creating a webpage dedicated to the business advisory council's work. The page would be an ideal location to post the joint statement as well as a place to share the BAC's information and its recommendations to the board, students, staff and community.*
- b. A draft will be sent electronically to all members of the BAC to review and finalize in February.

VII. New Business

- a. Fremont City School district is formally joining NPESC's Business Advisory Council.

VIII. Motion to adjourn the meeting

- a. Motion made by: J. Rinaldo
- b. Seconded by: D. Deering
- c. All in favor: 6 Opposed: 0 Motion Passes 6-0

IX. Next Meeting: March 18, 2020 at 9:30 AM