



NPESC's Business Advisory Council  
Annual Meeting Minutes

NOECA, 219 Howard Dr. Sandusky, OH 44870  
Wednesday, September 22, 2021  
9:30 AM

- I. Introduction of New Member - Sarah Ross, Norwalk County Economic Development Director
- II. Call to Order and Roll Call of Members
  - a. Present: Doug Crooks, Jim Rinaldo, Paul Lockwood, Sarah Ross, Chris Singerling, Andrea Smith, Daryl Deering, Abbey Bemis, Beth Hannam
  - b. Absent: Carole Kuns, Marianne Cheetham, Carol Knapp, Kelleigh Beatty
- III. Introduction of Visitors: Carolyn Rodenhauser, Workforce Development Coordinator, OCIC
- IV. Motion to approve meeting [minutes from the June 22, 2021 meeting](#)
  - a. Motion made by: Jim Rinaldo
  - b. Seconded by: Sarah Ross
  - c. Needed changes: non
  - d. All in favor: 8            Opposed: 0            Motion Passes: 8-0
- V. *Correspondence, Announcements and Information:*
  - a. Exemplary Business Advisory Councils - [Summer Learning Series 1 Presentation](#) (July 8, 2021) by Andrea Smith and Paul Lockwood
  - b. [Highlights: Erie County Teacher Business Boot Camp](#)
  - c. Business Advisory Councils are legislated by Ohio Law to submit annual plans to The Ohio Department of Education. All school districts, Educational Service Centers and Joint Vocational School districts representing school districts as Business Advisory Councils are required to submit plans in the Forms Submission app through OH|ID by **September 30, 2021**.
    - i. Districts that have entered agreements to have an ESC's business advisory council represent the business of the district **do not** need to upload separate plans, **but the Department asks those districts to answer questions in the Data Submissions Forms application identifying their supporting ESCs.**
- VI. Motion to accept the council membership as presented or with the following corrections/additions for a one year term beginning September 22, 2021 and ending at the annual meeting held in September 2022 or with the following corrections/additions:
  - a.
    - i. **Council Members:**
    - ii. Carole Kuns, NPESC Board President
    - iii. Paul Lockwood, NPESC Board Vice-President
    - iv. Marianne Cheetham, NPESC Board Member

- v. Daryl Deering, NPESC Board Member & Schlessman Seed Co. Representative
- vi. Jim Rinaldo, NPESC Board Member
- vii. Douglas Crooks, NPESC Superintendent
- viii. Andrea Smith, NPESC Assistant Superintendent
- ix. Abbey Bemis, Erie County Economic Development Corporation Director
- x. Sarah Ross, Norwalk City Economic Development Corporation Director
- xi. Carol Knapp, Huron County Development Council Director
- xii. Chris Singerling, Ottawa County Improvement Corporation Director
- xiii. Kelleigh Beatty, Firelands Forward Coordinator
- xiv. Beth Hannam, Sandusky County Economic Development Corporation Director

b. Motion by: Daryl Deering      Seconded by: Jim Rinaldo

c. All in favor: 8                  Opposed: 0                  Motion Passes: 8-0

VII. Motion to retain the slate of current officers for a one year term beginning September 22, 2021 and ending at the annual meeting held in September 2022.

a. President:                  Doug Crooks

b. Vice President:              Jim Rinaldo

c. Secretary:                  Andrea Smith

Motion by: Daryl Deering      Seconded by: Paul Lockwood

All in favor: 8                  Opposed: 0                  Motion Passes: 8-0

VIII. Old Business - none

IX. New Business:

a. NPESC BAC New Logo

Motion to approve the new logo as presented or with the following corrections/additions:

i. No changes presented

1. Motion by: Chris Singerling      Seconded by: Carolyn Rodenhauser

2. All in favor: 8                  Opposed: 0                  Motion Passes: 8-0

b. NPESC BAC Annual Plan 2021-22

i. Motion to approve [BAC Annual Plan 2021-22](#) as presented or with the following corrections/additions:

ii. No changes presented

1. Motion by: Paul Lockwood      Seconded by: Daryl Deering

2. All in favor: 8                  Opposed: 0                  Motion Passes: 8-0

c. Chris Singerling shared that Lt. Governor, John Husted visited the Ottawa County Skilled Trades Program on September 16, 2021

- d. Andrea Smith shared that she has been invited to present about the Teacher Manufacturing/Business Boot Camps at the Lt. Governor's Executive Workforce Committee Meeting in Columbus on Oct. 5, 2021 at 1:00 PM

X. Committee Reports:

- a. Erie County - presented by Abbey Bemis:
  - i. First successful Boot Camp held in August 2021 with 22 educators attending.
  - ii. All meetings held during 2020-21 year were virtual but proud to report momentum kept moving even with change in venue
  - iii. "Explore Your Future" program was started last year with videos and curriculum materials created for three companies
  - iv. In Spring of 2021 an inventory of all of the career exploration activities happening in each school district in the county was created.
  - v. Committee will be returning to in person meetings this year with Steering committee meeting monthly and two meetings of the full group held throughout the year. Meeting dates have been established and distributed
  - vi. FutureMakers event is scheduled at EHOVE for Oct. 5 & 6, 2021
  
- b. Huron County - presented by Andrea Smith
  - i. The committee was put on pause last year during the pandemic
  - ii. A new chairman, Ben Chaffee (South Central's Superintendent) has been appointed to lead the Huron Co BAC for the 2021-22 school year
  - iii. Meeting dates have been selected for 2021-22 school year and several of the meetings will be held on site at businesses in the county. The first being Borgers on Nov. 18, 2021.
  - iv. Two major goals established by the committee for this school year include hosting a Teacher Business Boot Camp in summer of 2022 and utilizing the aggregated data from YouScience to plan targeted activities for students.
  
- c. Ottawa County - presented by Chris Singerling
  - i. Enrollment for the Skilled Trades Academy is up this year. The Lt. Governor visited the program on Sept. 16, 2021. The partnership with Northwest State to deliver instruction and hands-on training will continue. Last year all 10 graduates passed the three MTSS modules on the first try which is very rare.
  - ii. An IRC grant was awarded to the Ottawa County BAC committee. The focus of the grant is expansion of Skilled Trades Academy, development of an STNA Academy and implementation of technology IRC's
  - iii. A Teacher Business Boot Camp will be held in the Summer of 2022.
  - iv. Annual Career Showcase will be held again at Camp Perry on Oct. 1, 2022
  
- d. Sandusky County - presented by Beth Hannam
  - i. A second successful Teacher Manufacturing Boot Camp was held in June 2021. Twenty-four teachers participated
  - ii. BAC committee has established quarterly meeting dates for the 2021-22 school year of the Steering Committee.

- iii. Annual THINK Manufacturing Career Showcase scheduled to be in person event at Terra on Oct. 1, 2021
- iv. A Task Force to analyze the aggregated data reports from the YouScience assessment will be established
- v. REACH program for fifth grade still going strong
- vi. Plans to hold a spring Job Fair are in the works

XI. Motion to adjourn the meeting

a. Motion made by: Jim Rinaldo

b. Seconded by: Paul Lockwood

c. All in favor: 8            Opposed: 0            Motion Passes: 8-0

XII. Next Meeting: December 15, 2021 at 9:30 AM - Location: NOECA (219 Howard Drive, Sandusky)