

WRITTEN EDUCATION PLANS

Any student in the Willard City School district that receives services as designated in the *Operating Standards for Identifying and Serving Gifted Students* will have a current Written Education Plan. All Gifted Services shall be based on the students' area(s) of identification and individual needs guided by the WEP. Each WEP will contain:

- A. Description of services to be provided
- B. Goals for the students for each service to be provided
- C. Methods for evaluating progress toward goals specified
- D. Staff responsible for ensuring delivery of each service prescribed
- E. Policies regarding waiver of assignments and re-scheduling of tests (if applicable).
- F. Deadline for next review of WEP: Willard City Schools will review each WEP at the semester and/or on an as needed basis to assure that progress is being made.
- G. A copy of WEP will be issued to parents and all staff responsible for providing service listed. A copy will also be placed in the student's file.
- H. Willard City Schools will provide progress reports quarterly for those students served regarding the effectiveness of the services provided in accordance with the gifted student's WEP.

District Contact Information

Alicia McKee
419-684-5385
amckee@npesc.org
<http://www.willard.k12.oh.us/>

DISTRICT POLICY FOR THE IDENTIFICATION OF AND SERVICES FOR STUDENTS WHO ARE GIFTED

The ABC's of Identification and Gifted Services

Information for Parents



Willard City Schools

March 2009

IDENTIFICATION

Screening and Assessment Process for Superior Cognitive, Specific Academic, Creative Thinking, and Visual or Performing Arts Ability

The district uses a three-part approach to screen / assess students who perform or show the potential for performing at high levels of accomplishment:

- A. **Pre-Assessment:** All students are involved. Using this process the district ensures equal access to screening and further assessment by all district children regardless of culture, socioeconomic backgrounds, disabilities and children whom English is a second language.
- B. **Assessment for Screening:** At this stage it is determined if additional assessment is needed. If a student scores at or above the cut-off scores as determined in the *Assessment Instruments Used for Gifted Identification* students move to the assessment stage. Parents are notified within 30 days of the results of screening.
- C. **Assessment for Identification:** Strategies for Assessment include individual and group testing requirements as outlined in the *Operating Standards for Identifying and Serving Gifted Students*.

Willard School District Testing Opportunities

- A. **Fall:** Based on recommendation from parents, teachers, or students
- B. **Spring:** Based on recommendations stated above
- C. **Grade Level Screening:** All second graders are screened in the spring.

Testing

- A. All assessments used have been approved by the Ohio Department of Education and are listed on the *Chart of Approved Gifted Identification/ Screening Instruments*.
- B. All testing in Willard City Schools will be administered by qualified personnel who include: trained class room teachers (group testing), gifted coordinator and school psychologist (individual testing) and trained test administrators.
- C. Parents are notified within 30 days of test completion of testing results. A letter will be sent home indicating whether the child qualified for gifted or whether more testing is needed.

Transfer Students and Appeals Process

- A. Willard City Schools insures that any child transferring into the district will be assessed within 90 days of the transfer at the request of the parent.
- B. If the student was previously identified, Willard City Schools accepts the scores provided by other districts and/or trained personnel outside the school district if the assessment instrument is on the approved Ohio Department of Education list.
- C. An appeal by a parent is the reconsideration of the results of any part of the identification process. If parents would like to appeal they should submit a letter to the superintendent or the coordinator of gifted services outlining the nature of the concern. A meeting with the parent/guardian will convene and a final written decision with reasons for the decision will be issued within 30 days of the appeal.

SERVICES

Types of Gifted Identification that could qualify a Student for Services

- A. **Superior cognitive ability:** The child scored two standard deviations above the mean, minus the standard error of measurement, on an approved individual standardized intelligence test administered by a licensed or certified school psychologist or licensed psychologist, on an approved standardized group intelligence test or performed at or above the ninety-fifth percentile on an approved individual or group standardized basic or composite battery of a nationally normed achievement test.
- B. **Specific academic ability:** The child performs at or above the ninety-fifth percentile at the national level on an approved individual or group standardized achievement test of specific academic ability in that field. A child may be identified as gifted in more than one specific academic ability field.
- C. **Creative thinking ability:** The child scored one standard deviation above the mean, minus the standard error of measurement, on an approved individual or group intelligence test and also did either of the following:
 1. Attained a sufficient score, as established by the department of education, on an approved individual or group test of creative ability; or
 2. Exhibited sufficient performance, as established by the department of education, on an approved checklist by a trained individual of creative behaviors.
- D. **Visual or performing arts ability:** The child demonstrated to a trained individual through a display of work, an audition, or other performance or exhibition, superior ability in a visual or performing arts area; and exhibited to a trained individual sufficient performance, as established by the department of education, on an approved checklist of behaviors related to a specific arts area.

Service offered at Willard City Schools

- A. At the Elementary level students are provided enrichment activities to help meet their needs.
- B. Students are cluster grouped according to areas of identification at the Middle School. Students are provided a Gifted Intervention Specialist to teach with the regular classroom teacher in seventh grade writing and reading.
- C. The High School offers advanced and honors level classes as well as allowing students to seek dual enrollment in PSEO.

Withdraw from gifted programs or services

- A. The request for withdrawal should be written by the parent to the building administrator if it is felt that the setting or services are not appropriate / beneficial to the student.
- B. A withdrawal form will be filed at the parents request
- C. Withdrawal will be reviewed yearly at students Written Education Plan meeting. Student will remain on roster of students identified as gifted.

