

North Point Educational Service Center LPDC Pre-Approval Activity Proposal Form

Name: _____ Date Submitted: _____

Position: _____ Building: _____

Anticipated Start Date: _____ Anticipated End Date: _____

The professional development activity must be approved prior to the Start Date. Refer to the Continuing Education Unit Options listed in the NPESC LPDC Guidelines for the maximum number of CEU's that may be requested per licensure cycle. Final CEU credit will be determined by the LPDC upon completion of the activity and submission of the appropriate documents. One form must be completed for each professional development activity selected.

A. I am applying for the following professional development activity:

- Grant Writing
- National Board Certification
- Peer Observation
- Professional Committees
- Self-Directed Educational Activity (*Check one*):
 - Educational Project
 - Educational Travel
 - Professional Presentation
 - Professional Reading
 - Publication of Original Work
 - Research

B. On a separate piece of paper, please give in-depth answers for the following questions. A log showing dates and hours spent completing the activity must be kept and turned in with the Post-Approval Activity Form.

1. Give a description of the professional development activity you have selected.
2. a. What are the learning goals of this professional development activity? (Goals should be understood to mean your desired learning outcomes or objectives for the activity.)

b. What activities, methods, materials, and resources will be used, and how do they align with the goals of this professional development activity?
3. What will be the end result/professional benefit of this activity?
4. How does this professional development activity relate to your IPDP goals?

Send this form to the LPDC Secretary, NPESC, Sandusky Office

Date Received: _____ LPDC Reviewed on: _____

Approved
LPDC Chairman: _____

Denied, please resubmit by: _____

***** IMPORTANT! Save this form. You will need to turn this in at the time of your renewal *****